

Appendix: School of Political Science and Economics

1. APPLICATION FORM

Access the following URL and submit your application during the designated period:

https://admissions-office.net/ja/applicant/university_recruitments/7910

2. ADMISSION POLICY

https://www.waseda.jp/fpse/pse/assets/uploads/2019/10/2019_EDP_StudyGuide.pdf

3. DEGREE PROGRAM

- ◆ B.A. in Political Science
- ◆ B.A. in Economics
- ◆ B.A. in Global Political Economy

* Each applicant is allowed to apply for only one of the degree programs above. You cannot change the degree program you are applying to once your application has been submitted.

* Be sure to read the descriptions of the degree programs on the SPSE website before making your choice.

<https://www.waseda.jp/fpse/pse/en/about/degrees/>

4. ACADEMIC REQUIREMENTS

You must meet both A and B of the following requirements.

A	Academic Transcript Submit both of the following documents: <ol style="list-style-type: none">Academic transcripts for all subjects you have taken during grade 10, grade 11, and the first semester of grade 12 at your high school."學生個人成績暨排名百分比對照表" issued by your high school in the "大學甄選入學繁星推薦" format designated by the "大學甄選入學委員會", which shows the academic grades for all semesters in grade 10, grade 11, and the first semester of grade 12.<ul style="list-style-type: none">* Your “総平均” must be ranked within the top 40%, and your “英文” must be ranked within the top 30%.* “學生個人成績暨分數百分比對照表” must be original with official seal of your school. Certification offered by the "大學甄選入學委員會" is not necessary.* If you studied in several schools, submit the documents that have the same content as "學生個人成績暨分數百分比對照表" of all the high schools in which you attended.
B	English Proficiency Test Score Submit one of the following English proficiency test results: <ul style="list-style-type: none">* Scores more than two years old cannot be accepted. Please refer to the Application Guide for the specific dates.1. TOEFL (iBT)*: 86 points or higher Arrange to have your score directly sent from ETS. ONLY scores sent directly from the examination board will be considered valid. (Waseda University Code:9342)

	<p>- TOEFL-ITP, TOEFL (iBT) Home Edition, TOEFL-iBT Paper Edition, and “MyBest Scores” are not acceptable.</p> <p>2. IELTS (Academic): 6.5 or higher Arrange to have your score sent electronically directly from the examination board using the following information. ONLY scores sent directly from the examination board will be considered valid. Institution: Waseda University Department: Admissions Center Address: 1-6-1, Nishi-waseda, Shinjuku-ku, Tokyo, 169-8050 Japan, Admissions Center, Waseda University Delivery Method: Electronic Score Delivery - IELTS (General training), IELTS indicator, and IELTS Online are not accepted - IELTS One Skill Retake is not accepted</p> <p>3. GEPT (全民英検): Advanced Level (複試) or higher Submit the original score card</p> <p><u>* If you have any issues completing the English proficiency tests due to unavoidable circumstances, please contact the School before the application period.</u></p>
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5. ESSAY

◆ Essay

Write an essay in English on your own following the instructions below.

Write an essay of around 1000 words that explains why you want to study at the School of Political Science and Economics at Waseda University. In particular, describe the reasons for your selected degree (political science, economics, or global political economy) and your plans for using what you learn in the future. Your essay should reflect your own personal perspectives and experiences.

- Type your essay using size 12 font and double spacing.
- Place your name and the title at the top of the essay. Do not include your name anywhere else in your essay and do not include a photo of yourself in the essay.
- Add “The End” at the end of the essay. Number the pages of your essay.
- The file format must be PDF, and A4 or letter-sized printable size.

*Your essay, personal statement, research plan, etc. are a chance to explain yourself to the school and should be completed by yourself. Using generative AI to create these documents and presenting them as your own work may be considered as cheating and could affect the evaluation of your application.

6. SCHOOL FEES

(in Japanese yen)

	2025	2026		2027		2028		2029
	Fall*	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Admission Fee (Registration Fee)	200,000							
Tuition Fee	540,500	540,500	640,500	640,500	640,500	640,500	640,500	640,500
Library Fee	250	250	250	250	250	250	250	250

Faculty Entrance Fee	2,000							
Faculty Annual Fee	750	750	750	750	750	750	750	750
Student Health Promotion Mutual Aid Association Membership Fee	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Alumni Association Membership Fee								40,000
Total	745,000	543,000	643,000	643,000	643,000	643,000	643,000	683,000

* Must be paid upon entry during the designated first enrollment period.

Notes of fees and payment:

- The amount of fees indicated above is subject to change.
- Waseda University uses an automatic account transfer system for payment of school expenses. School expenses are transferred on May 5 for the spring semester and October 5 for the fall semester. If financial institutions are closed on the above dates, account transfer will be processed on the following business day.
- Some specific courses may require additional fees for field work as follows:
 - Health and Physical Education courses
 - Teacher Training Courses (For teaching licenses)
 - Librarian Training Courses (For librarian certification)
- The school expenses and other fees required for the second and subsequent years include the tuition, Library Fee, Faculty Annual Fee, and Waseda University Student Health Promotion Mutual Aid Association Fees (student health insurance fee). In addition, 40,000 yen for the alumni association membership fee is required in the fourth year.
- If you are currently enrolled in, graduated from, completed, or withdrew from an undergraduate, graduate, or specialized program of Waseda University, you are not required to pay the admission fee (registration fee). For more information, refer to the handbook on enrollment procedures sent to successful applicants.